## INTO

## **Direct Entry Terms and Conditions** Effective: 01 August 2023

## UK

- 1. All payments are made at the discretion of the relevant Partner university
- 2. Commission is paid on tuition fees only minus any institutional aid (i.e. net tuition), and is subject to final validation from University Partners
- 3. Commission will also be paid for EU students (EU students who are assessed as overseas for fee purposes at all Partner Universities)
- 4. Commission will also be paid for PhD enrolments at the following Partner Universities:
  - a. Manchester Metropolitan University
    - b. University of Stirling

## US

- 1. All payments are made at the discretion of and subject to final validation from, University Partners
- Agent commission will be payable, in line with communicated commission payment timelines, on a semester basis in two instalments of 50% for up to two semesters (see OSU exception below)
- 3. "INTO University Partners will only pay commission on a student's matriculation to their first degree at the University "
- 4. "Planned timelines for commission payment are communicated annually via your Regional Manager. It is normal practice for payments to be made in
  - a. December for August/September enrolments
  - b. May for January enrolments"
- 5. Commission is not due against summer semester enrolments (see UoA exception below)
- 6. Commission is not payable for PhD enrolments (see GMU & SLU exception below)
- For applications submitted to the University direct and where a Direct Entry Waiver (DEW) form is required, these forms must be completed within 15 working days of application submission. Failure to do so may impact on commission payments
  - a. these forms must be completed within 15 working days of application submission. Failure to do so may impact on commission payments
  - b. the 'Student Email' provided on the DEW form must match the student email address used on the university's graduate application
- 8. Please ensure that you retain a copy of a student's visa copy and university ID number. These may be required to support commission queries.



| Partner<br>GMU | Partner-specific Commission Terms & Conditions<br>GMU will pay commission on self-funded or sponsored PhD enrolments; commission is payable against<br>net tuition fees received by the university for the first year of study. Commission will be paid up to two<br>semesters of study, split into two payment of 50% of the total value<br>Commission rates are also applicable for the GMU Korea campus  |
|----------------|---|
| ISU            | Direct Entry Commission rates are applicable to all programs at the university, including University<br>Pathway programs  |
| OSU            | Commission is paid in 3 instalments of 33%  |
| SLU            | SLU pay commission on a flat-rate not calculated as percentage of tuition fees. The value shown is<br>indicative<br>Commission rates are also applicable for the SLU Madrid campus  |
| UOA            | <ul> <li>UOA Global Direct commission is paid on an individual per credit hour basis each semester, for up to two semesters</li> <li>UOA pay commission against study plans commencing in the summer, and this will be calculated as the student's first semester of enrolment. Commission for summer semester enrolments will be payable alongside commission for Fall enrolments (i.e. from December)</li> <li>Commission is not payable for the following degree programs</li> <li>a. any accelerated Graduate degree program</li> <li>b. Bilingual Journalism (MA)</li> <li>c. Musical Arts (DMA) (all programs)</li> <li>d. Master of Business Administration (MBA)</li> <li>e. Management Information Systems (MS)</li> <li>f. Optical Sciences (MS)</li> <li>g. Optical Sciences (MS)</li> <li>g. Optical Sciences (MS)</li> <li>j. Veterinary Medicine (DVM)</li> <li>2. The above list of excluded programs is subject to change.</li> <li>- DEW forms will no longer be accepted for undergraduate students. All applications must be submitted through the INTO Global Application Form.</li> <li>- For graduate application, the drop-down option for INTO under the Sponsor or Program Affiliation field must be completed correctly in order for students to be commissionable through INTO. For graduate applications the submitted.</li> <li>- If a graduate application is submitted by the student and Global - INTO Intl Partner Agent is not selected from the dropdown menu at that time, the following university form can be completed to add the INTO tag. This must be completed within 30 days of application submission and 'INTO' Must be noted in the Partner/Agency Name field: https:// slate.grad.arizona.edu/register/uarizonaagent</li> </ul> |
| WSU            | Commission is only payable on applications received via the INTO Partner Portal, DEW will not be accepted for applications submitted directly to the University Commission is not payable for sponsored students at WSU   |